

2023 Classroom device information sheet

Junior College (K-6)

Each student athlete from Kindergarten to Year 6 will be provided a College owned device for use within the classroom setting. K-1 student athletes will be provided an iPad mini and Years 2-6 student athletes will be provided a Chromebook. These devices are to remain at the College and any accidental breakages or issues with these devices will be covered by the College. Intentional damage will be charged to a student's family. If a student athlete is having an issue with a device, they must first inform their teacher. The teacher will then assist the student athlete with fixing the issue or direct the student athlete to the IT Department at the office.

Senior College (7-12)

All student athletes in Years 7-12 are required to bring their own device each day for educational use. The table below outlines the recommended devices. They are fast, durable, have a great battery life, and are able to fully integrate with the College network. It is recommended that parents consider an accidental damage protection policy for their child's laptop as the College is not responsible for any damages. The College also encourages student athletes to keep their device in a laptop specific bag or case when not in use.

Current CCSC Year 6 student athletes will have the option to keep their current Year 6 Chromebook to use next year. CCSC recommends student athletes to use a Chromebook or MacBook.

Minimum laptop requirements for Senior College students in 2023

Device Type	Chromebook	Macbook	Windows laptop
Operating System	Chrome OS	Monterey or newer	Windows 10 or 11
Wireless	Yes	Yes	Yes
Minimum Screen Size	11"	11"	11"
Minimum Storage Capacity	64GB SSD	128GB SSD or HDD	128GB SSD or HDD
Minimum RAM	4GB	8GB	8GB
Minimum Battery Life	6 hours	6 hours	6 hours

Wireless connectivity: Our Wi-Fi network operates on the **802.11n 5Ghz standard**. Check your device model number in a search engine to determine whether your device is compatible. Devices that are 'dual band' (2.4Ghz and 5Ghz) will suit.

Software and apps: All software and apps should be fully updated. Unless otherwise advised by the College there is no need to purchase any additional software. At CCSC we use the Google Suite that you can access on any device. It is the responsibility of the parent/carer and the student athlete to ensure the device can be used adequately for learning.

Camera / Microphone: A built-in camera and microphone are useful tools.

Recommended Resellers

CCSC are working with JB H-Fi- to create a Parent Portal to access competitive pricing for our community and details of this will be sent to families as soon as it is available otherwise families can source their device from their preferred provider.

Expectations regarding being Ready to Learn (Years 7-12 Student Devices)

One of our core values at the College is that of Excellence and we are committed to seeing this value come to life within our College. Part of this value is about our student athletes taking responsibility for their learning and integral to that is demonstrating that they are ready to learn.

From Year 7 and above, student athletes are expected to bring their device to College each day and they need it to be in **good working order, fully charged** and ready to use for their academic program. If a student athlete does not have this with them, they are not ready to learn.

We understand at times things go wrong and we do have a small pool of loan devices available for select circumstances, however, this pool of devices is reserved for very specific purposes. Below are some clear directions about how the College will work with our student athletes to ensure they are ready to learn.

Scenario 1 - My child has lost their device

Student athletes are required to have a working device with them when attending College each day. If they have lost their device we will make available a loan device for up to 5 school days. During this time, families will need to make arrangements for their device to be replaced. If you have ordered a replacement device and you require a loan device for longer than the initial 5 school days please send a specific request with rationale to techsupport@ccsc.nsw.edu.au. We may request evidence of the replacement device being ordered.

Scenario 2 - My child has broken their device or it is not working correctly

If your child is using a Chromebook that was provided to them through CCSC please ensure that the device has been brought to the College within 1 school day of the device not working so that it can be assessed. We will refer to an external company that completes the repairs and a quote for the repair will be sent to families. A loan device will be made available to your child during this assessment period. Families will be required to choose whether to pay the repair costs or purchase another device.

If you have purchased your own device and have taken the device to an external repair agent, families can make a request for a loan device. We would request that families provide evidence of where the device is being repaired and an email requesting a loan device sent to techsupport@ccsc.nsw.edu.au.

Scenario 3 - My child has forgotten their device

Student athletes need their device at College every day. If they forget to bring their device the student athlete will be directed to the College office and the family will be contacted. The family will need to either bring the device into the College or the student will need to be collected from College as they are unable to participate in the day due to not being ready to learn. The College will not provide a loan device for students who have forgotten their device.

Scenario 4 - My child's device is not charged

Students need to bring their device fully charged to College every day. If they forget to charge their device the student will be directed to the College office and the family will be contacted. The family will need to arrange to collect their child from the College or provide a charged device for their child so they can continue to participate in the day. The College will not provide a loan charger for a student who has forgotten to charge their device.

Expectations of laptop use for all Senior College students:

- Bring your device to College every day, with the battery fully charged.
- Keep your laptop in a protective case.
- Abide by the College's Acceptable Use Policy.
- In class, devices will be used at the discretion of the classroom teacher - student athletes must take their device to every class, but the classroom teacher will determine how it is used within classes.
- Your device must be used for educational purposes only whilst on site / connected to the College network.
- Safe and responsible use of electronic media.
- Failure to adhere to the College values may result in a self-managed device being removed from the network.