

Parents are encouraged to apply for an exemption at least 14 days prior to expected absence.

Upon completion of Part A & Part B if applicable submit to office administration for the Principals consideration.

Administration will respond within 3 days of receiving application.

- If leave is granted a Certificate of Exemption will be issued.
- If leave is not granted parents are notified via email with explanation. Parents may appeal directly, via email, to the Principal who will respond within 2 days to the appeal after further investigation

Application for Exemption from Attendance at School

To be completed by the student's parents

Part A: Student Details

Family name: _____ Given name(s): _____

Age: _____ Date of birth: ____ (dd) / ____ (mm) / ____ (year)

Student Registration Number (SRN): _____

Student Address: _____

_____ Postcode: _____

School name: International Football School

Dates of exemption applied for: ____ / ____ / _____ to: ____ / ____ / _____

Number of school days: _____

Reason for application for exemption:

Please tick:

Exceptional circumstances	
Employment in entertainment industry	
Participation in elite sporting event including for short periods of time i.e. for one or two days, and at short notice	
Participation in elite arts program	

Please provide more detail about the reason for the application for exemption here:

DETAILS OF PRIOR/CURRENT EXEMPTIONS (if applicable)

Date of prior/current exemption from: ____ / ____ / ____ to: ____ / ____ / ____

Number of school days: _____

Copy of Certificate of Exemption attached: (Please tick one box) Yes No **PARENT DETAILS**

Family name: _____ Given name(s): _____

Address: _____

Postcode: _____

Telephone number: _____ Relationship to student: _____

As the parent of the above mentioned student, I hereby apply for a Certificate of Exemption from attendance at school, under the *Education Act 1990*. I understand that if the exemption is granted:

- I am responsible for his/her supervision during the period of exemption
- the exemption is limited to the period indicated
- the exemption is subject to the conditions listed on the Certificate of Exemption
- the exemption may be cancelled at any time.

I declare the information provided in this application for a certificate of exemption is to the best of my knowledge and belief accurate and complete. I recognise that should statements in this application later prove to be false or misleading any decision made as a result of this application may be reversed. I further recognise that a failure to comply with any condition set out in the exemption may result in the exemption being revoked.

Signature of applicant/s: _____

Date: ____ / ____ / ____

PRIVACY STATEMENT

Our school is subject to the Privacy and Personal Information Protection Act 1998. The information that you provide will be used to process your child's application for an exemption from the requirement to enrol at and/or attend school.

It will only be used or disclose for the following purposes:

- *General student administration relating to the education and welfare of the student*
- *Communication with students and parents*
- *To ensure the health, safety and welfare of students, staff and visitors to the school*
- *State and National reporting purposes*
- *For any other purposes required by law*

The information will be stored securely. You may access or correct any personal information by contacting the school. If you have a concern or complaint about the way your personal information has been collected, or disclosed, you should contact the school.

Part B: Participation in Accredited Elite Arts, Elite Sports or Entertainment Industry

Family name: _____ Given name(s): _____

Age: _____ Date of birth: ____ (dd) / ____ (mm) / ____ (year)

Student Registration Number (SRN): _____

Student Address: _____

_____ Postcode: _____

School name: International Football School

To be completed by the applicant

Name of accredited elite arts, elite sports program or entertainment performance:

A Dates of exemption applies for: ____ / ____ / ____ to: ____ / ____ / ____ (if block)

Number of school days: _____

B individual dates applied for: _____

Number of school days: _____

C Hours of exemption (if partial exemption e.g. 9.00am – 11.30am): _____

From ____ / ____ / ____ to: ____ / ____ / ____

REASON FOR APPLICATION FOR EXEMPTION (Please attach and tick)

Training for elite sport Elite sport event or tour Elite arts program

Please provide more detail about the reason for the application for exemption here:

Note: A schedule of participation, training or tour itinerary from the arts body or sporting body (e.g. Australian Institute of Sport) must be attached with contact names & numbers)

Signature of Principal: _____

Date: ____ / ____ / ____